



TITLE: Operations Crew Member

REPORTS TO: Operations Manager

POSITION TERM: FT PT TEMP/ON-CALL

POSITION SUMMARY:

Operations crew members perform daily chores such as cleaning vehicles, maintaining buildings, grounds, systems and appliances, and specific construction/destruction projects, most often working as a team and sometimes individually.

COMPENSATION:

Compensation is based on experience and length of service. Housing may be provided when available at no charge for room or board.

ORGANIZATION OVERVIEW:

Tonto Creek Camp is a fast growing camp that removes barriers that prevent youth (especially those from underserved areas) access to nature and outdoor education and in doing so provides opportunities for you to experience meaning outdoor experiential education. Located only 90 minutes from Phoenix, (a short 17 miles from Payson city limits), in the tall ponderosa pines adjacent to Tonto National forest.

ESSENTIAL DUTIES INCLUDE BUT ARE NOT LIMITED TO:

Major Functions

The operations crew member works to repair and maintain all facilities, systems, vehicles, and grounds to make sure that TCC's facilities look great and can function smoothly. This includes but is not limited to:

- Painting
- Carpentry
- Plumbing
- Minor electrical work
- Vehicle maintenance but also involves many routines such as washing vehicles
- Splitting wood
- Maintaining trails & gravel roads
- Monitoring water pressure
- Mowing fields

Other Functions as assigned

Occasionally, Operation Crew Members are asked to facilitate educational modules such as archery and/or the low ropes challenge course, lights camp fires and conducts check-out walk-through inspections, et cetera.



QUALIFICATIONS:

- Must be a minimum age of 21 years
- Must be a United States citizen or possess a valid work permit
- Must be able to read, write and speak English
- Must have enough computer skills to use existing technology in MS Word and Excel, Google programs
- Must be able to accurately follow instructions, both verbally and written
- Must be able to work in a fast paced environment
- Must be professional in appearance and demeanor
- Must act as a role-model when in the presence of guests/campers
- , stooping, and stretching
- Willing to work in camp setting and work irregular hours
- Ability to work a flexible schedule including evenings, and weekends

EXPERIENCE & EDUCATION:

- Previous maintenance experience and familiarity with hand and power tools are beneficial but may also be taught on the job
- Experience in building construction, trail work, small engine repair, alternative energy systems, electrical and plumbing systems, painting, woodworking, and equipment operation is preferable
- Demonstrated self-motivation and working independently as well as with others are essential to this position.

EXTREME WORKING CONDITIONS & PHYSICAL DEMANDS:

- Maintenance tasks frequently require working outdoors, regardless of rain, snow, mosquitoes, heat or cold.
 - Personal protective equipment is sometimes necessary to mitigate exposure to hazardous materials, loud noise, power tools, and other hazards associated with maintenance tasks.
 - Physical demands can include being on one's feet for long periods, walking up steep, hilly terrain, and lifting/carrying heavy loads.
 - Visual and auditory ability to identify and respond to environmental and other hazards
 - Physical mobility and endurance to perform tasks while standing/walking for long periods of time (60 minutes or more)
 - Ability to lift 50 pounds
 - Ability to carry and load supplies
 - Ability to safely and properly use tools and equipment
 - Ability to provide first aid and assist in an emergency
- Possess endurance including prolonged standing, some bending

